

2016 MSCVPR Executive Board Summer Board Meeting

Saturday April 30, 2016

CMU – Health Professionals Building

10:00am – 2:00pm

Attendance): Allison Schley (President), Greg Schraf (President Elect), Jen Dean (Vice President), Joseph Bryant (Secretary), Laura Vaughn (North Regional Rep/Shadowing Treasurer), Aimee Katona (Shadowing Secretary), Mona Stanski (SW Regional Rep.), Matt Lyons (CMU), Amy Preston (SE Regional Rep.)

Called In: Patrick Walden (Treasurer)

Not Present: Heath Finn (Immediate Past President)

Old Business

- Previous board meeting minutes and conference call minutes approved by Allison, unanimous for approval.

New Business

Welcome New Board Members

- Vice President – Jen Dean
- Southwest Regional Representative – Mona Stanski
- Shadowing Secretary – Aimee Katona

Position Updates

- Websites/Media – Immediate Past President with Dave (web guy).
- Job postings – Michelle Boertman
- Internships – student committee
- MI MAC Liaison – Donna Donakowski
- J8 Task Force Liaison – Jane Knipper.

J8 MAC Liaison Task Force

- Since January Jane Knipper has been trying to contact the J8 and J5 MAC medical directors.
- She was told to contact the Provider outreach and education advisory group (POE) and was able to speak with 2 people from the POE.
- There will be a webinar on June 2 to discuss the management and the medical review of wps, Karen Lui. They plan to discuss ITP's, NP/PA ordering CR.
- Very few audits occurring in J8. There is a current audit occurring in Ohio and Kentucky.
- Questions should go through Amy Fowler (HPR Committee Chair). Amy can forward onto Donna Donakowski (MI MAC Liaison). Donna can then forward onto Jane Knipper.

D&O insurance

- AACVPR recommends we have Directors and Officers (D&O) insurance.
- We have purchased D&O insurance through Lamb Financial group.
 - We are covered for 3 years.
 - We pay \$800 a year for a \$1,000,000 policy.
 - AACVPR reimburses us with \$500 dollars towards the D&O insurance.

VA/AACVPR Certified Program

- Heath received a referral from the VA stating that they wanted the patient to be evaluated by an AACVPR certified program.
- Allison had an AACVPR affiliate call yesterday and only one other program in NY stated they received a similar message.
- This potentially

Day on the Hill (DOTH)

- Jackie Evans (MidMichigan) and Laura Vaughn went to DOTH.
 - S.488 (Senate) and H.R.3355 (House of Representatives)
 - Amends title XVIII (Medicare) of the Social Security Act to allow physician assistants, nurse practitioners, and clinical nurse specialists to supervise cardiac, intensive cardiac and pulmonary rehabilitation programs.
 - Jackie and Laura plan to continue to follow up with officials throughout the year.
 - They took a picture with each representative and provided them with a t-shirt.
 - Laura easily spent more than the allotted \$1,000.
 - Suggested we discuss increasing the budget for the future.

Regional Updates

- Finding the N part 1
 - Started in 2012.
 - AACVPR tried to determine the number of programs in the fields.
- Finding the N part 2.
 - AACVPR is now trying to find the number of professionals in the field
 - Deadline is June 15th.
 - Allison has a toolkit/script to help the regional reps collect the data. This can be done via phone or email.
- Fall Regional Meetings
 - \$200 budget per region.
 - CEC's.
 - AACVPR charges \$150 for CEC's
 - Application can be found on the AACVPR website.
 - Applications need to be submitted 45 days in advance
 - CEU's
 - Greg suggested reaching out to hospital nurse educators for possible assistance with applying for nursing credits (if desired).
 - Start to brainstorm dates to be put on the newsletter.
 - If supplying credits for the regional meetings, MSCVPR charges:
 - \$5 for MSCVPR members
 - \$10 for non MSCVPR members
 - Dates to avoid:
 - September 7-10 (AACVPR conference)
 - September 12, 13 (MSRC fall conference)
 - November 8th (election day)
 - Discussed setting up possible webinar for regional meeting, specifically the northern regional meeting.

- This may require assistance from AACVPR.

Committee updates

- Committee Chairs are to report updates to the president for quarterly board meetings.
- Committee Chairs are required to be AACVPR members

New committee members

- 14 new people were interested in joining a committee.
- Allison forwarded information to the appropriate committee chairs
- Kris Roberts and Marianne Ewald have both expressed interest in assisting with the application for nursing credits.

Health Policy and Reimbursement – Chair: Amy Fowler

- Committee has developed an insurance verification tool.
 - The insurance verification tool would provide a list of the different insurance companies contact information for MSCVPR members.
- AACVPR is working with multiple states to assist in setting up state societies with member's only website options.

Outcomes – Chair: Christine Labadie

- Nutrition Quest
 - Contract expires in October.
 - Currently only have 8 programs using Nutrition Quest.
- Outcomes Initiative
 - Provide information about the available outcomes tools, including the specific AACVPR outcomes tools.
 - Allison to reach out to AACVPR to find out the direction/focus of the AACVPR future outcomes tools.

Education – Chair: Greg Schraf

- No update

Student – Chair: Lisa Sawyer

- No update

Treasure Report

- Current checking/savings balance \cong \$42000
- 2016 balance
 - Currently in the black 3,200
 - Expecting another \$1,400 in expenses and \$3,500 in income
 - New line items D&O insurance expense \$800, income \$500
 - Just renewed quicken software

MSCVPR Computer

- Patrick discussed purchasing a laptop for the organization. It will be easier to transfer the computer from treasurer to treasurer vs software.
- Also discussed moving to web-based accounting vs. purchased software.

Banking

- Joe and Patrick to meet with Chase prior to the winter board meeting to find out the steps need to transfer Aimee and Laura to the Chase account.

- Discussed increasing the DOTH budget. Patrick to look at the books from previous years to determine the future budget.

Strategic Plan

- Our strategic plan is an annual list of objectives.
- AACVPR strategic plan has objectives and action step for each initiative. AACVPR updates their initiative every 3 years.
- We discussed at our previous board meeting the need to specify more about how we are going to achieve our objectives.
- We had a lot of discussion about what our strategic plan should look like.
 - Initiative
 - Objective 1
 - Action Step
- Tabled - To be continued to discussed at future conference calls and board meetings.

2016 MSCVPR Conference

- 108 attendees

Comments/feedback

- Positives comments include:
 - Everyone enjoyed 1.5 days
 - Enjoyed the discussion tables
 - Good speaker reviews
- Negative comments include:
 - Noise from the other conference room
 - Difficult downloading slides.
 - Change in location

2017 MSCVPR Conference

Venue:

- Bay City, MI
- Greg discussed keeping Bay City as our #1 choice, however possibly getting quotes from other venues
- Jackie Evans suggested MSCVPR and MSRC hold conference at the same location and the same time, to allow for attendees to crossover between conferences.
 - MSCVPR decided that this is not an option given the timing of their conference.

Date:

- March 24th and 25th

Tasks:

- Venue – Heath/Jen
- Credits
 - EP – Joe/Aimee
 - RN – Kris Roberts/Marianne Ewald?
 - RT – Mona
- Registration – Patrick/Laura
- CCRP – Laura/Matt
- Vendors – Allison/Greg
- Brochure – Amy P.

- Posters – student committee
- Door Prizes - ?
- Speakers – All to find speakers, Greg to coordinate time, paperwork, etc.
 - Topics/Speakers
 - Jody Hereford – recommended by Nicole Vivoda.
 - Deirdre Mattina from Henry Ford on women’s heart health.
 - Honorarium
 - \$250 plus mileage and room

Respectfully submitted,
Joseph Bryant